



# COMMONWEALTH of VIRGINIA

## *Department of Medical Assistance Services*

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DIRECTOR

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September 10, 2019

Dear Employer or Attendant,

DMAS will host Consumer Directed (CD) Personal Care Attendant meetings to talk about program rules, roles, and responsibilities. These meetings will help support your role in the CD Services program.

In September, DMAS will be in Southwest Virginia. DMAS will provide a review of the following topics:

- Agency Introduction
- Overview of CD Services
- Roles and Responsibilities
  - Employer of Record (EOR)
  - Personal Care Attendant
  - Services Facilitator (SF)
  - Fiscal/Employer Agent (F/EA)
- Electronic Visit Verification
- Fraud, Waste, and Abuse Information
- Abuse, Neglect, and Exploitation
- Frequently Asked Questions
- Attendant Resources
- Service Employees International Union (SEIU) Overview

Meetings will be held at the following locations:

- Bristol Public Library on September 25, 2019. The first meeting is from 11am to 2pm and the second meeting is from 4pm to 7pm.
- Roanoke South County Library meeting on September 27, 2019. The first meeting is from 10am to 1pm and the second meeting is from 2pm to 5pm.

***Please register and attend only one meeting.***

Online Session Registration

Due to space constraints, each Employee of Record and attendant must pre-register. DMAS will use WebEx™ for the on-site registration process only. The attendant informational meetings take place on-site at the locations identified in the letter, NOT ONLINE. **When you register online, click the link following the meeting date you would like to attend.** Each link will open the WebEx™ registration page of the meeting scheduled for that day and time.

**September 25, 2019, 11:00 am – 2:00 pm – Bristol – Go to**  
<https://covaconf.webex.com/covaconf/onstage/g.php?MTID=e9a6f44cfc8cb638dd86d9943548b6875>

**September 25, 2019, 4:00 pm – 7:00 pm – Bristol – Go to**  
<https://covaconf.webex.com/covaconf/onstage/g.php?MTID=e03f3613341cd61ed801dfbd00424cd9e>

**September 27, 2019, 10:00 am – 1:00 pm – Roanoke – Go to**  
<https://covaconf.webex.com/covaconf/onstage/g.php?MTID=eafe9436783eb87f3bc163be580a11c62>

**September 27, 2019, 2:00 pm – 5:00 pm – Roanoke – Go to**  
<https://covaconf.webex.com/covaconf/onstage/g.php?MTID=ee1c79b90e7ada08933abdb6aac35929>

**Consumer Direction Attendant/Employee of Record Meetings**

<u>Date</u>	<u>Time</u>	<u>Location</u>
September 25, 2019	11:00 am to 2:00 pm	<a href="#"><u>Bristol Public Library</u></a> <a href="#"><u>701 Goode Street</u></a> <a href="#"><u>Bristol, VA 24201</u></a>
September 25, 2019	4:00 pm to 7:00 pm	<a href="#"><u>Bristol Public Library</u></a> <a href="#"><u>701 Goode Street</u></a> <a href="#"><u>Bristol, VA 24201</u></a>
September 27, 2019	10:00 am to 1:00 pm	<a href="#"><u>Roanoke Library</u></a> <a href="#"><u>6303 Merriman Road</u></a> <a href="#"><u>Roanoke, VA 24018</u></a>
September 27, 2019	2:00 pm to 5:00 pm	<a href="#"><u>Roanoke Library</u></a> <a href="#"><u>6303 Merriman Road</u></a> <a href="#"><u>Roanoke, VA 24018</u></a>

If you would like to make a special accommodation request, please email us at: [cdattendantinfo@dmass.virginia.gov](mailto:cdattendantinfo@dmass.virginia.gov).

We look forward to meeting you.